

Director, Finance & Operations NY Green Bank, New York City Headquarters

NY Green Bank (“NYGB”) is a globally recognized \$1.0 billion sustainable investment management fund with the mission to accelerate clean energy deployment in New York State (“NYS” or the “State”) by collaborating with the private sector to transform financing markets. NYGB works to increase the size, volume and breadth of sustainable infrastructure investment activity throughout the State, expand the base of investors focused on NYS clean energy, and increase market participants’ access to capital on commercial terms. To achieve these objectives, NYGB develops transaction structures and methodologies that overcome typical clean energy investment barriers. With more than \$1.7 billion invested as of 12/31/2021, NYGB has demonstrated that many of the financial market barriers to sustainable infrastructure projects in NYS are surmountable. NYGB is a division of the New York State Energy Research & Development Authority (“NYSERDA”).

NYGB seeks an experienced, detailed-oriented individual with excellent organizational, execution, analytic, and communication skills to work with the NYGB team in the role of Director, Finance & Operations. This position will report to the Managing Director of Finance & Operations. The individual will be responsible for leading and managing NYGB’s liquidity planning and execution. NYGB assess its capital and liquidity position through an ongoing analysis of its loan originations relative to its capital base and by evaluating its portfolio monetization opportunities and execution plans to optimize its ability to meet the demands for its capital.

The individual will be responsible for managing NYGB’s financial model and projections to optimize capital management and liquidity needs. The individual will work across NYGB functions as well as with external service providers. The ideal candidate will demonstrate leadership and a track record of investment fund capital and liquidity management experience complemented with high level of financial modeling skills, accounting knowledge, intellectual curiosity, and a desire to grow both their skillset and NYGB’s operations.

Key Responsibilities:

- Lead capital and liquidity management, including monitoring portfolio liquidity profiles, origination projections, and developing strategies for meeting portfolio liquidity needs
- Assess and evaluate financial performance of NYGB with regard to long-term strategic goals, budgets and forecasts. Manage and report on “dash board” tracking assessments associated with NYGB capital deployment goals, liquidity and financial performance
- Act as a key team member in implementing a long-term plan for maximizing the performance of NYGB’s portfolio
- Support the Managing Director of Finance & Operations in fund accounting/administration activities
- Point-person for internal and external consumers of fund accounting/administration and forecasting information on periodic and ad hoc bases, including NYGB senior management, NYSERDA Finance teams, as well as other internal and external stakeholders
- Participate in the application and development of portfolio monitoring and management systems/technologies, including those provided by software-as-a-service vendors, that will allow NYGB to scale and become evermore efficient

Core Competencies & Experience:

- Minimum of 10 years experience in project finance, asset-backed finance or a related field within an investment fund or related entity
- Strong Finance and/or Accounting background preferred
- Bachelor's degree; Master's preferred
- Experience in the analysis of highly complex transactions, including project-oriented energy financings
- Advanced modeling skills including advanced Excel skills
- Experience in financial valuation
- Project management skills with exceptional attention to detail
- Strong verbal and written communication skills with the ability to articulate complex concepts
- Ability to handle a large volume and variety of projects in parallel
- Ability to meet time sensitive deadlines
- Strong analytical and problem-solving skills
- Interest in mentoring junior colleagues

Salary:

The salary range is \$137,883 - \$173,431. Candidates will be considered based on qualifications and experience. An excellent benefits package is offered.

To Apply:

Please submit **one file** that includes **both your cover letter and resume** [here](#).

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Diversity, Equity and Inclusion (DEI) are core values at NYSERDA and in our work for the people of New York State and the clean energy market. We are passionate about building and sustaining an inclusive and equitable working environment and are committed to diversity in all its forms. Because our programs serve all New Yorkers, we are committed to hiring and retaining a diverse and engaged workforce and building a workplace that empowers all NYSERDA employees to achieve their full professional and personal potential.

NYSERDA is committed to equal employment opportunity regardless of race (including traits historically associated with race), ethnicity, color, religion, sex (including pregnancy), sexual orientation, gender identity or expression, the status of being transgender, familial status, marital status, age, national origin, disability (including pregnancy related conditions), military or veteran status, genetic information or predisposition, reproductive health decision making (including the decision to use or access a particular drug, device, or medical service), the status of being a victim of domestic violence, known relationship or association with any member of a protected class, or any other basis prohibited by law. We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you have a disability or special need that requires accommodation, please let us know by contacting the Designee for Reasonable Accommodations (DRA) and Americans with Disabilities Act Coordinator which can be found under the Americans with Disabilities Act section of this [page](#) labeled as "Reasonable Accommodation Contact Information."