



**Internship Opportunity
Summer Associate, Investment & Portfolio Management
NY Green Bank
New York, NY**

NY Green Bank (“**NYGB**”) is a globally recognized \$1.0 billion sustainable investment management fund with the mission to accelerate clean energy deployment in New York State (“**NYS**” or the “**State**”) by collaborating with the private sector to transform financing markets. NYGB works to increase the size, volume and breadth of sustainable infrastructure investment activity throughout the State, expand the base of investors focused on NYS clean energy, and increase market participants’ access to capital on commercial terms. To achieve these objectives, NYGB develops transaction structures and methodologies that overcome typical clean energy investment barriers. With more than \$1.1 billion invested as of September 30, 2020, NYGB has demonstrated that many of the financial market barriers to sustainable infrastructure projects in NYS are surmountable. NYGB is a division of the New York State Energy Research & Development Authority (“**NYSERDA**”).

NYGB seeks experienced and motivated individuals with excellent organizational, critical thinking, and quantitative skills to join its investment team. As part of this 10-week paid internship program, NYGB interns will be responsible for supporting the full cycle of NYGB’s investment process, including: conducting industry research to identify investment opportunities, financial modeling and valuation analysis, conducting due diligence, and structuring and executing transactions. NYGB interns will have the opportunity to work closely with industry specialists, be a part of a small and growing team, and gain exposure to a variety of transactions and energy technologies.

The Summer Associate’s primary responsibilities will be to:

- Participate in evaluation of requests for NYGB financing
- Perform financial analyses (e.g. build financial models, conduct credit analysis, develop valuation and sensitivity analyses) to inform investment structuring decisions
- Prepare reports and presentations that assist in the investment decision making process or the monitoring of executed transactions (e.g. credit and investment memoranda)
- Communicate regularly with internal management and external stakeholder groups
- Work on high-performance teams to drive projects forward and deliver on schedule
- Perform other responsibilities as needed

Required skills and qualifications:

- Current full-time graduate student working toward a master degree in business, finance, economics, or a related area
- Strong analytical and problem-solving skills
- Demonstrated interest in financial markets and/or clean energy
- Proficiency in MS Excel and other MS Office products including Power Point and Word
- Ability to conduct financial and industry due diligence to evaluate the risk/return parameters of a project; ability to identify and conduct sensitivity analyses is a plus
- Strong verbal and written communication skills, with the ability to articulate complex concepts
- Excellent work ethic and aptitude to perform under tight deadlines to contribute to NYGB’s success
- Capable of working under limited supervision and taking on new and unfamiliar tasks

To apply:

Please submit a PDF containing a 150-word statement of interest and 1-page resume (consolidated into one file) to internship@nysesda.ny.gov. All applications must be received at this email address by January 22, 2021 to be considered. (Applications submitted only through your school’s recruiting portal will not be considered.) Include “NYGB Summer Associate, Investment & Portfolio Management” in the subject line of your email.

NYSERDA is committed to equal employment opportunity regardless of race, color, ancestry, religion, sex, national origin, sexual orientation, age, citizenship, marital status, disability, gender identity or Veteran status. We also consider qualified applicants regardless of criminal histories, consistent with legal requirements. If you have a disability or special need that requires accommodation, please let us know by contacting the Designee for Reasonable Accommodations (DRA) and Americans with Disabilities Act Coordinator which can be found under the Americans with Disabilities Act section of this [page](#) labeled as “Reasonable Accommodation Contact Information.”